

## CUVILLIER Claire

Phone : +33 650 807 645

Contact : [cuvillier.claire@free.fr](mailto:cuvillier.claire@free.fr)

Web Site : [www.cclaire.net](http://www.cclaire.net)

Nationality : French

Date of birth : 28.04.1978

## CG Modeler JUNIOR Environment, Hard Surfaces, Props

### EDUCATION

- 2010 Studio Mercier (CG school - 1 year), Paris
- 2003 ACE (European complementary year in marketing, human resources, law), Paris
- 2002 HND Executive and Personal Assistant, Paris
- 2000 Two year University Diploma in Law, Panthéon-Sorbonne, Paris
- 1998 Baccalaureat ES, the French equivalent to A-Levels in Economy, Paris

### WORK EXPERIENCE

- 2009 **BUF COMPAGNIE** - Paris.  
Trainee : learning of the in-house tools : BColor and BStudio, roto/compositing of few shots of the movie "The Extraordinary Adventures of Adèle Blanc-Sec" by Luc Besson.
- 2006-2009 **TECHNIP TPS** - Paris.  
Executive and Sales Assistant : secretarial work, assisting the CEO and sales managers, monitoring commercial proposals for public and private tenders, preselecting and coordinating providers, updating and implementing sales tools, checking and updating spreadsheets.
- 2004-2006 **RATP** - Vincennes.  
Assistant Project Manager : secretarial work, checking and updating spreadsheets, coordinating the various people connected with the project, assisting the production of communication tools.
- 2004 **SOPRA** - Paris.  
Human Resources Assistant : secretarial work, checking and managing the paid leaves, checking and supervising the hiring files, updating training schedules planning.

### TECHNICAL SKILLS

**Softwares** : Maya, Image Modeler, Photoshop, UV Layout.

### LANGUAGES

**English** : Good level

**German** : Basic level

### MISCELLANEOUS

**Photography, Movies, Swimming.**

**Availability** : Immediate

**Driving licence** (1999)